

Title I Parent Involvement School Plan
2018--2019

Chadbourn Elementary School

Parental Involvement, Section 1118 of NCLB

Title I Requirement	Evidence of Compliance	Participants	Activities/Strategies	Time/Date
1. Shall jointly develop with and distribute to, parents of participating children a school written parental involvement policy. Sec. 1118(b)(1)	<ul style="list-style-type: none"> ● Copy of Parental Involvement Policy ● Sign In Sheets from Open House 	<ul style="list-style-type: none"> ● SIT Members ● Parents ● Teachers 	<ul style="list-style-type: none"> ● Policy Adopted ● Policy Prepared & Shared with SIT Members & Teachers ● Copies Sent to all Parents ● Open House 	October 24 th
2. Shall convene an annual meeting to explain requirements and rights of parents to be involved. Sec. 1118(c)(1)	<ul style="list-style-type: none"> ● Title I Meeting Agenda ● Title I Sign-In Sheet ● Parent Nights 	<ul style="list-style-type: none"> ● Stakeholders ● Faculty ● Administration ● Parent Coordinator ● 	<ul style="list-style-type: none"> ● Title I Program Presented to Stakeholders ● Agendas from Title I Meeting ● Date and Time of Meetings publicized on school marquee, and sent out on School Messenger 	October 31 st
3. Shall offer a flexible number of meetings...and may provide transportation, childcare or home visits with funds for parental involvement. Sec. 1118(c)(2)	<ul style="list-style-type: none"> ● School Records ● Teacher Documented Conferences ● Migrant/ESL Documentation ● Open House ● Christmas Concert ● Read to Achieve Night ● Parent Coordinator Documentation & Logs 	<ul style="list-style-type: none"> ● School Administration ● Parents ● Teacher ● Parent Coordinator ● Kelly Jones, Arts Director for CCS ● Parent Advisory Board Members ● Ronnie Strickland, Board Member 	<ul style="list-style-type: none"> ● Teacher Documented Conferences ● Curriculum Nights ● Open House ● Title I Presentation 	Ongoing throughout the year

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4. Shall involve parents in the planning, review and evaluating and improvement of programs. (School Improvement) Sec. 1118(c)(3)	<ul style="list-style-type: none"> • Title I Schoolwide Plan • SIT Meetings • SIT Minutes Sheet • Sign In Sheets • Advisory Council Meetings • School Improvement Plan 	<ul style="list-style-type: none"> • SIT Members • Faculty & Staff • Parent Representatives 	<ul style="list-style-type: none"> • Plan shared with Central Office Planning Team • Plan shared with faculty and staff • Plan shared with all stakeholders • Parent serving on SIT 	October 24 th (Revisions to plan shared with Stakeholders throughout the year.)
5. Shall provide parents timely information about school programs; description and explanation of curriculum and parent conferences if requested. Sec.1118(c)(4)(A-C)	<ul style="list-style-type: none"> • Student Handbooks • Internet (Website & Facebook page) • School Messenger • Class/School Newsletters • Title I Meeting • Parent Nights • Documentation of Conferences 	<ul style="list-style-type: none"> • School Administration • Faculty & Staff • Stakeholders • Parents • Parent Coordinator • Kelly Jones, Arts Coordinator for CCS • ESL Translator 	<ul style="list-style-type: none"> • Up to date School Website • Up to date School Facebook Page • Parent Nights • Newsletters (Translated in Spanish when needed) 	Ongoing throughout year
6. Shall submit to LEA any unsatisfactory comments from parents regarding the school wide program (have a process in place.) Sec. 1118(c)(5)	<ul style="list-style-type: none"> • Parents receive an open invitation to voice unsatisfactory comments though effective chain of communication. 	<ul style="list-style-type: none"> • School Administration • Teachers • Stakeholders 	<ul style="list-style-type: none"> • Open line of communication with school administration. 	Ongoing throughout year
7. Shall jointly develop, distribute and discuss school-parent compact forms annually (see requirements) Sec. 1118(d)(1,2)(A-C)	<ul style="list-style-type: none"> • Copy of Compact • Meeting Agendas • Teacher Data Notebooks • Student Success Maker • Data Notebooks • SIT Approvals 	<ul style="list-style-type: none"> • SIT Members • Teachers & Parents • School Administration • Students 	<ul style="list-style-type: none"> • Copy of Compact reviewed and signed by all stakeholders (Parent – Student – Teacher – Principal) • Compact on file in Teacher Data Notebook 	September 6 th Ongoing throughout the year

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<p>8. Shall provide assistance to parents in understanding such topics as Common Core, EOG and local assessments. Sec. 1118(e)(1)</p>	<ul style="list-style-type: none"> • Teacher Conferences • Parent Coordinator Logs • Webpages (School/District) • Local LEA Promotion/Retention Policy • Handbooks • Parent Nights • Interim Reports • Parent Contact Reports • PLC Minutes & Schedule • Report Cards 	<ul style="list-style-type: none"> • Faculty and Staff • Stakeholders • School Administration • Parent Coordinator • Lead Teacher 	<ul style="list-style-type: none"> • Teacher Conferences • Open lines of Communication with Stakeholders • Parent Nights • NC PowerSchool • Interim Reports signed & returned • Report Cards signed and returned • Parent Contact Reports • SuccessMaker data shared with parents • PLC Meetings 	<p>Ongoing throughout year</p>
<p>9. Shall provide materials and training to help parents to work with their children at home. Sec. 1118(e)(2)</p>	<ul style="list-style-type: none"> • School Communication • School/Teacher Webpage • School Facebook Page • Teacher Contact Log • District Migrant Resource Center • Parent Help Tip Videos provided by Parent Coordinator • Parent Nights 	<ul style="list-style-type: none"> • School Administration • Faculty and Staff • District ESL Coordinator • Parents 	<ul style="list-style-type: none"> • Website Resources • Teacher/Parent Communication • Centers for Resources • Parent Nights 	<p>Ongoing throughout year</p>

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10. Shall provide training for teachers, staff, and principals on how to work together in a joint effort to reach out, communicate with and work with parents as equal partners. Sec. 1118(e)(3)	<ul style="list-style-type: none"> • Central Office PLC Sessions • County Wide Professional Development Sessions • School Wide Professional Development • Professional Learning Communities 	<ul style="list-style-type: none"> • Central Office Personnel • School Administration • Lead Teacher • Faculty 	<ul style="list-style-type: none"> • Professional Development (County Wide and School Wide) 	Ongoing throughout year
11. Shall coordinate and integrate parent involvement programs activities with pre-school programs (see list) and conduct other activities such as parent resource centers... Sec. 1118(e)(4)	<ul style="list-style-type: none"> • Parent Nights • Open House • SIT Plan • Web Page • FaceBook Page 	<ul style="list-style-type: none"> • Stakeholders • Faculty • School Administration 	<ul style="list-style-type: none"> • Open House • Parent Nights • Title I Night 	Ongoing throughout year
12. Shall ensure that information related to school and parent programs, meetings and other activities is sent to parents in a format, and language the parents can understand. Sec. 1118(3)(5)	<ul style="list-style-type: none"> • Parent Information sent in English and Spanish • School Website and Facebook page • Teacher Newsletter • School Memos • Parent Coordinator Logs & Documentation 	<ul style="list-style-type: none"> • School Administration • Teachers • ESL Translator • Parent Coordinator 	<ul style="list-style-type: none"> • Informational Letters sent home in English and Spanish • Home Connect Reports sent home in English and Spanish • Teacher Newsletters • Memos sent home as needed 	Ongoing throughout the year

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13. Shall provide such other reasonable support for parental involvement activities under this section as parents may request. (Process) Sec. 1118(e)(14)	<ul style="list-style-type: none"> • Classroom Accommodations • PBIS (Positive Behavior Intervention Support) • Family Nights • STAT Meetings Minutes 	<ul style="list-style-type: none"> • Teacher • School Administration • Parents • Parent Coordinator • Counselor • STAT Team 	<ul style="list-style-type: none"> • Open Lines of Communication with Stakeholders • Student Accommodations in Classroom • Behavior Modifications Plans 	Ongoing throughout the year