

Columbus County Schools
Parent and Family Engagement Plan
Tabor City Elementary School 2020-2021

Title I Requirement	Evidence of Compliance	Participants	Activities/Strategies	Time/Date
1. Shall jointly develop with and distribute to, parents of participating children a written parental involvement policy.	* Attendance logs * Copies of policy	* Principal * Parents * Advisory Board * Teachers	* Advisory Board meets quarterly to revise and review * Provide copies at parent conferences	End of 1st quarter
2. Shall convene an annual meeting.	*Attendance Logs	* Administrators * Parents * Faculty	* Open House agendas for each parent and inform parents of Title I status; *Policy is sent home w/ students and given upon request.	August 11, 12, 13 5:30-6:30
3. Shall distribute and discuss school-parent agreement forms annually.	*Student Accountability agreements	* Principal * Teacher * Parents * Student	*Sent home with students; *Parents and teacher shall review with students.	August 17, 2020 (ongoing as students enroll)
4. Shall provide assistance to parents in understanding such topics as standard course of study, EOG and local assessments.	*School website *Spanish language information sheets *Information flyers	*Administrators *Staff *Central Office Staff *Parents	* Telephone calls *Class Newsletters * Conferences * Display information on bulletin boards *PTO	Ongoing

**Columbus County Schools
Parent and Family Engagement Plan
Tabor City Elementary School 2020-2021**

Title I Requirement	Evidence of Compliance	Participants	Activities/Strategies	Time/Date
5. Shall provide materials and training to help parents to work with their children at home.	*Classroom Newsletter *CCS Helpdesk *Google Classroom *School Website	* Administrators *Staff	* Survey parents to determine interests and needs * Develop schedules * Conduct EOY survey	August 2020- May 2021
6. Shall offer a flexible number of meetings, such as meeting in the morning or evening and may provide transportation, childcare or home visits with funds for parental involvement.	* Attendance logs * Copies of hand-outs * Announcement flyers	*Adminstrators *Parent Advisory Board	* Survey parents to develop workshops to meet needs * Schedule workshops to explain state testing program.	October 2020 - May 2021
7. Shall involve parents in the planning, review, evaluating and improvement of the program.	* SIT meeting minutes * Parent Advisory council meetings	* Principal * SIT members * Parent Advisory council members	* Meet as representative on SIT * Meet as representative on Parent Advisory Council	*Monthly scheduled SIT meetings *Quarterly scheduled Parent Advisory Council meetings
8. Shall ensure that information related to school and parent programs, meetings and other activities is sent to parents in a format, and language the parents can	* Attendance Logs * Flyers and invitations	* Administrators * Staff * Speakers/Interpreters *Parents	* Coordinate special needs equipment * Schedule interpreters as needed	8/26/2020- 06/05/21

understand.				
-------------	--	--	--	--

**Columbus County Schools
Parent and Family Engagement Plan
Tabor City Elementary School 2020-2021**

Title I Requirement	Evidence of Compliance	Participants	Activities/Strategies	Time/Date
9. Shall provide training for teachers, staff and principals on how to work together in a joint effort to reach out, communicate with and work with parents as equal partners.	<ul style="list-style-type: none"> * Agendas * Attendance logs * Copies of handouts * SIT 	<ul style="list-style-type: none"> * Principal * All Staff Members * Parents 	<ul style="list-style-type: none"> *Parent Contact Log *Newsletters * Parent Conferences *Google Classroom 	August 2020- 5/1/2021
10. Shall coordinate and integrate parent involvement program activities with Head Start, Even Start and other pre-school programs.	<ul style="list-style-type: none"> * Pre-school handbook * Attendance logs * Flyers to the community 	<ul style="list-style-type: none"> * Principal * Pre-K Teacher * Kindergarten Teachers 	<ul style="list-style-type: none"> * Schedule school visits for children /parents * Arrange classroom visits in kindergarten classes *Facebook post *Kindergarten/Pre-K Round Up 	March 2021-August 2021