	COLUMB		FOR STAFF DI			KSEMIENI	REQUEST
Check a	ppropriate blocks		{ 'Tgi kıxtcıkqp'"""			"Egtwhecve	g'Tgpgy cn'
P co g'"'a	aaaaaaaaaaa "Ncuv'''''''	aaaaaaaaaaaaa """"Hkuv'""	1aaaaaaaaaaaaa	aaaaaaaaaaaa ''''''Okffrg''''''''	aaaaaaaaaaaaaaa """""Ncuv'6'f	ıaaaaaaaaaa ki kuu'qh'Uqekc	aaaaaaaaaaaaaa''' n'Ugewtkx{ 'P wo dgt''
Cfftguu'	"aaaaaaaaaaaaaaaaa	aaaaaaaaaaaa	เลลลลลลลลลลลล	aaaaaaaaaaaa	Uej qqn'Cuuki po	o gpv'aaaaa	aaaaaaaaaaaa
" Go ckrl'C:	fftguu' <u>aaaaaaaaa</u>	<u>.aaaaaaaaaaaa</u>	<u>1aaaaaaaaaaaaa</u>	aaaaaaB eqnw	<u>dwu0m340pe0wu</u> '"	a.	
" Vkng'qh'(	Cevkxkv{ 1Eqwtug1Y	qtmıj qr <u>aaaaa</u>	ıaaaaaaaaaaaa	aaaaaaaa'''aaa	Vgcej kpi 'Cuuki j	po gpvaaaaa	aaaaaaaaaaaaa"
" Ngecvkgp	o"qh'Cevkxkv{	ug IY qtmıj qraa	aaaaaaaaaaaaa	aaaaaaaaaaa"	Fcvg*u+''qh''cevkxl	s√{ "aaaaaaaa	aaaaaaaaaaaaa"
" Kourkwyko	ıp"qlhgtkpi "etgf k\'a	aaaaaaaaaaaa	aaaaaaaaaaaaaa	aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa	aaaaaaa'%EGW	u'tgs wguvgf ''	aaaaaaaaaaaaaaa'***********************
"	kap'ah'y atmıj ar ' <u>""</u>						n .
TGS WGUN VQ'TGEG CNN'TGS "	VIPI "VTCXGNOVQ"X IXXG"C"VWIVIQP"TGH WKTGF"FQEWOGPV Maximum allowabl a. Travel @ 56¢ p	KGTIHI "EQO RNO O DWTUGO GP V. VU"VQ"VJ G"UVCH le reimburseme per mile	GVIQP 'QH'CP 'CEV .''[QW'O WUV'UWDC IHF GXGNQRO GP V	/KKK[ .'C'I TCF0 OK'[ QWT'VWK/I /'FKIGEVQT0' ial business expo t stay is require *Applies O!	G'TGRQTV''QT'C''ö QP'TGEGRRV0''K\''! enses:	EGTVKHECV KU[ QWT'TGU iight stay is r o 6:00 a.m.	/TCXGNGF \$"DNQEM"UK PGF "KH 'G"QHETGF KVö"KU'TGS WKTGF 0" JRQP UKOKNKV[ "VQ"VWTP "KP"
	Dinner:	\$18.40	\$20.90	*Dinner:	Return after 8:		
'	c. Lodging:	\$65.90 Emn	\$77.90 ployee Must Comp			Contral O	ffice Use Only
	Estimated Costs Complete BEFO &'aaaaaaaaaaa'' &'aaaaaaaaaaaaa''  ""  &'aaaaaaaaaa	S:  ORE activity: Tgi kntckqp''tg Nqf i kpi '''tgegk '''''Vqvcn'%P ki j v O gcnv<''''''Vqvcn'%Nwpej '''''Vqvcn'%Nwpej Vtcxgn'aaaaaaa' Qyj gt'aaaaaaaaa	gegkr v'tgs wktgf +" r v'tgs wktgf +" wu'twc { "'aaaa" " nhcuw" 'aaaa" j gu" 'aaaa" gtu" 'aaaa" 'o krgu'B '78Æ	Actual Costs Complete AI & aaaaaaaaa & aaaaaaaaa "& aaaaaaaaa & aaaaaaaaa	TTER activity:"  a""  a""  a""  a""  a""  a""	"Tgi kıxtexk" """Nqfi k " """""Vtex	pi <%aaaaaaa"" "  pi <%aaaaaaaa"" "  con <%aaaaaaaa"" "  gt <%aaaaaaaa"" "  gt <%aaaaaaaa"" "  CN <%aaaaaaaa"" "  " " " " " " " " " " " " "
,	Complete" AFTER activity:	F gr ct wtg 'F c	cvgIVko g <aaaaaaaa '\tcxgrgf <aaaaaaaa< td=""><td>aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa</td><td>.a" 'Tgwtp'F cvgſV ki pcwtg<aaaaaaa< td=""><td>ko g<aaaaaa aaaaaaaaaaa</aaaaaa </td><td>aaaaaaaaaaaaa"" " aaaaaaaaaaaaaa"" " "</td></aaaaaaa<></td></aaaaaaaa<></aaaaaaaa 	aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa	.a" 'Tgwtp'F cvgſV ki pcwtg <aaaaaaa< td=""><td>ko g<aaaaaa aaaaaaaaaaa</aaaaaa </td><td>aaaaaaaaaaaaa"" " aaaaaaaaaaaaaa"" " "</td></aaaaaaa<>	ko g <aaaaaa aaaaaaaaaaa</aaaaaa 	aaaaaaaaaaaaa"" " aaaaaaaaaaaaaa"" " "
" Uki pcwtg	g"qh'Go r πq{gg'"'aaaε	aaaaaaaaaaaaa	aaaaaaaaaaaaaa		aaaaaaaaa"Fcy	g'"'aaaaaaaaa	aaaaaaaaaaaaaa""
" Uki pewtg	;'qh''Uwr gt kpvgpf gpvII	Rtkpekren1Fktgev	qt'äaaaaaaaaaaaa	ເລລລລລລລລລລລ	aaaaaaaaa"Fcyg	;'aaaaaaaaaa	aaaaaaaaaaaaaa""
	PAL/DIRECTOR (	CHECK SOLID	CE OF FUNDS.				
<u>P</u> RINCII	'ILIDIKECTOR'	CHECK SOUR	CE OF FUNDS:				

Pq"Hwpfkpi"

P wtug''Vtcxgn'

Tceg'\q'\j g'\Vqr''

Vkng'KK

IERE'I tcpv'

Gzegr wkqpcn'Ej knf tgp"

Kpurtwerkqpcn!Vgej pqmi {"

Egpvtcn'Qhhleg''Vtcxgn'

Ftkxgt"Vtckpkpi 'Gf wecvkqp" "

FUUH'

# (CENTRAL OFFICE USE ONLY)

## **INITIAL APPROVAL:**

'Hwpf kpi <' aaaa'[gu'''aaaa'Pq''
'Tgpgy cn'Etgf kv<' aaaa'[gu'''aaaa'Pq''
'Vgej pqnqi {'Etgf kv<' aaaa'[gu'''aaaa'Pq''

XGT KHKECVKQP <"Kt geqo o gpf "vj cv'egt vkhlecvg"tgpgy crietgf kv'dg"i kxgp"vq"vj g"cdqxg"go r m{gg0"Eqo r mgvlqp"qh"vj g"cdqxg"cevkxkv{ "y km'dg"xgt khlegf "d{ "vj g"cvcej o gpv'qh"c "\$egt vkhlecvg"qh"etgf kx\$"qt "vj g"tgegkr v'qh"c "i tcf g"tgr qt v0"

## PREPAID EXPENSES

Tgi kıv	tcvkqp'R	c{cdrg'\	q"aaaaa	aaaaaa	aaaaaa	iaaaaaa	aaaaaa	iaaaaaa	aaaaaa	ıaaaaaa	ıaaaaa'
**	"	"	"	"	"	"	"	"	"	"	"
**	**	"	**	"	**	"	"	"	"	"	**
"											
	_										

#### FINAL PAYMENT APPROVAL

"	F qewo gpvcvkqp"qh"gzr gpug"	aaaaa"[gu"aaaaa"Pq"	"
***************************************	""Rtkqt"CrrtqxcnTgkodwtugogpv"Tgswguv'Eqorngvg"	aaaaa"[gu'"aaaaa'Pq"	
"	Crrtqrtkcvg"cevkxkv{ 'hqt'uvchh'f gxgnqro gpv'	aaaaa''[gu'''aaaaa''Pq"	
"	Tgko dwtugo gpv'i tcpv'crrtqxgf"	aaaaa'[ gu'"aaaaa'Pq"	
	"	" "	