

	Columbus County Schools			
	Parent and Family Engagement Plan			
	Evergreen Elementary School 2020-2021			
Title I Requirement	Evidence of Compliance	Participants	Activities/Strategies	Time/Date
1. Shall jointly develop with and distribute to, parents of participating children a written parental involvement policy.	* Attendance logs	* Principal	* Advisory Board meets	End of 1st quarter
	* Copies of policy	* Parents	quarterly to revise and review	
		* Advisory Board	* Provide copies at parent	
		* Teachers	conferences	
		*Parent Involvement Team		
2. Shall convene an annual meeting.	*Attendance Logs	* Administrators	* Open House	Wednesday, September 30, 2020
		* Parents	agendas for each parent	at 6:00 p.m.
		* Faculty	include a write-up of the Title I	
			program	
			* Provide copies of policy at	
			parent meetings/conferences	
3. Shall distribute and discuss school-parent agreement forms annually.	*Student Accountability	* Principal	* Sign at Back to School	August 22, 2020
	agreements filed in	* Teacher	Orientation	(ongoing as students
	Accountability folders	* Parents	* Review at Parent/Teacher	enroll)
		* Student	Conferences	
4. Shall provide assistance to parents in understanding such topics as standard course of study, EOG and local assessments.	*Connect ED messages	*Administrators	* Telephone calls	August 26, 2020
	*School website	*Staff	* ConnectEd System	(ongoing throughout school year)
	*Spanish language	*Parent Involvement Team	* Conferences	
	information sheets	Specialist	* Display information on bulletin	

	*Information flyers	*Speakers from central	boards	
		office staff	* Family Fun Nights	
		* Parents	* PTO meetings	
			* Class newsletters	
			* Monthly Calendar of Events	
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5. Shall provide materials and training to help parents to work with their children at home.	* Workshop schedules and agendas	* Administrators	* Survey parents to determine interests and needs	September 2020- May 2021
	* Attendance log	*Parent Involvement Team	* Develop schedules	
	* EOY Parent Survey	*Community Partnerships	* Conduct EOY survey	
	results	* Staff	* ConnectEd system	
	* Flyers/invitations	* Parents	* Schedule special speakers as	
	*Monthly Calendar	* Speakers	needed	
6. Shall offer a flexible number of meetings, such as meeting in the morning or evening and may provide transportation, childcare or home visits with funds for parental involvement.	* Attendance logs	*Parent Involvement	* Survey parents to develop workshops to meet needs	October 2020 - May 2021
	* Copies of hand-outs	*Specialist		
	* Announcement flyers	*Administrators	* Schedule workshops to explain state testing program.	
	*Monthly Calendar	*Parents		
		*Speakers		
7. Shall involve parents in the planning, review, evaluating and improvement of the program.	* SIT meeting minutes	* Principal	* Meet as representative on SIT	August 2020-May 2021
	* Parent Advisory council	* SIT members	* Meet as representative on	SIT meetings
	meetings	* Parent Advisory	Parent Advisory Council	*Quarterly scheduled

	* PTO	council members	Monthly scheduled SIT meetings	Parent Advisory Council
	*Parent Involvement Team		Quarterly scheduled Parent	
			Advisory Council meetings	
8. Shall ensure that information related	* Workshop agendas	* Administrators	* Coordinate special needs	August 26, 2020-June 5, 2021
to school and parent programs, meetings	* Attendance Logs	* Staff	equipment	
and other activities is sent to parents in a	* Flyers and invitations	* Parent Involvement	* Schedule interpreters as	
format, and language the parents can	* Connect Ed	Specialist	needed	
understand.		* Parents	*Weekly calls using AlertNow	
		* Speakers/Interpreters		
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9. Shall provide training for teachers, staff	* Agendas	* Principal	* Family oriented programs such	August 26, 2020-June 6, 2021
and principals on how to work together in a	* Attendance logs	* All Staff Members	as Family Fun Nights	
joint effort to reach out, communicate with	* Copies of handouts	* Parents	* Parent Conferences	
and work with parents as equal partners.	* Principal surveys			
	* SIT			
10. Shall coordinate and integrate parent	* Pre-school handbook	* Principal	* Schedule school visits for	April 2021-May 2021
involvement program activities with Head	* Attendance logs	* Parent Involvement	children /parents	
Start, Even Start and other pre-school	* Flyers to the community	Specialist	* Arrange classroom visits in	
programs.		* Pre-K Teacher	kindergarten classes	
		* Kindergarten Teachers	* Connect Ed message about	
			registration	

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