Student Led Conference Agenda

Give this to your parent to check off while you are giving your conference.

	Check for Completion
Introduction: • Thank your parents/teacher for their attendance and explain to them what you will talk about during your conference.	
Oral Progress Report: • Explain grades, missing assignments, and your plan to improve grades (if below an 85). ***Missing assignment Log***	
Student as a Planner: • Explain your work artifacts for each class, your progress in each class, how you plan to achieve your goals, etc. ***Portfolio In Action Log, Student Action Form***	
Student Metacognition: • Walk through the ***How I See Myself*** and ***Quality Learning Capacities*** with your attendees. (**NOTE**: You do not have to read these line by line, word for word, just give your greatest strengths and your greatest weaknesses, and plans for improvement.)	
Conclusion: • Sum up your presentation, thank them again for coming and listening.	
Comments: 	

Grades Quick Reference:

Please list your course grade for all of your classes (you may have to inquire with your college professors on your average grade to this point).

Course Name	Grade