

Title I Parent Involvement School Plan
2018-2019

Tabor City Middle School

Parental Involvement, Section 1118 of NCLB

Title I Requirement	Evidence of Compliance	Participants	Activities/Strategies	Time/Date
1. Shall jointly develop with and distribute to, parents of participating children a school written parental involvement policy. Sec. 1118(b)(1)	<ul style="list-style-type: none"> • Copy of Title I Parental Involvement Policy • Sign-in Sheets for Open House 	<ul style="list-style-type: none"> • SIT Members • Parents • Teachers 	<ul style="list-style-type: none"> • Policy prepared and shared with SIT members and teachers. • Policy adopted • Open House • Copies sent to all parents • Link to plan on website 	<ul style="list-style-type: none"> • August 16, 2018 • August 23, 2018
2. Shall convene an annual meeting to explain requirements and rights of parents to be involved. Sec. 1118(c)(1)	<ul style="list-style-type: none"> • Meeting Agenda • Sign-in sheets • Minutes of meeting 	<ul style="list-style-type: none"> • Faculty and staff • Parents and/or guardians (Stakeholders) 	<ul style="list-style-type: none"> • Title I Program presented to stakeholders. • Minutes recorded • Date/time publicized 	<ul style="list-style-type: none"> • August 23, 2018
3. Shall offer a flexible number of meetings...and may provide transportation, childcare or home visits with funds for parental involvement. Sec. 1118(c)(2)	<ul style="list-style-type: none"> • School records • Teacher documented conferences • Parent contact logs • Open houses • Migrant/ESL documentation 	<ul style="list-style-type: none"> • School administration • Teachers • Parents 	<ul style="list-style-type: none"> • Teacher documented conferences • Open house • Title I Presentation • Awards recognition program held at the end of each grading period with parents invited to attend. 	<ul style="list-style-type: none"> • August 2018- June 2019
4. Shall involve parents in the planning, review and evaluating and improvement of programs. (School Improvement) Sec. 1118(c)(3)	<ul style="list-style-type: none"> • TCMS Improvement Plan • Title I Schoolwide Plan • SIT meetings and agendas • Parent Advisory Council 	<ul style="list-style-type: none"> • SIT members • Faculty and staff • Parent representatives • Central Office Planning team • Parent Advisory Council 	<ul style="list-style-type: none"> • Parents serve on SIT to revise/update plan. • Plan shared with Central Office Planning Team/Board members • Plan shared with all stakeholders 	<ul style="list-style-type: none"> • November 5, 2018 (presented plan to board) • Ongoing throughout the year.

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<p>5. Shall provide parents timely information about school programs; description and explanation of curriculum and parent conferences if requested. Sec.1118(c)(4)(A-C)</p>	<ul style="list-style-type: none"> • Title I Meeting • Open House • Student Handbooks • School Messenger Phone System • School website • Facebook • School memos • Parent Conferences/Logs 	<ul style="list-style-type: none"> • Faculty and staff • School administration • Stakeholders • Community members 	<ul style="list-style-type: none"> • Facebook page • Title I meeting • School and teacher websites • Open house 	<ul style="list-style-type: none"> • Ongoing throughout the year.
<p>6. Shall submit to LEA any unsatisfactory comments from parents regarding the schoolwide program (have a process in place.) Sec. 1118(c)(5)</p>	<ul style="list-style-type: none"> • Open House agenda • Title I meeting agenda • Advisory Council Agendas 	<ul style="list-style-type: none"> • Faculty and staff • School administration • Stakeholders • SIT 	<ul style="list-style-type: none"> • Encourage parents to make suggestions and to give input to the school wide programs and plans. • Keep open lines of communication with admin., parents and teachers. • Respond promptly and positively to parent concerns. 	<ul style="list-style-type: none"> • Ongoing throughout the year.
<p>7. Shall jointly develop, distribute and discuss school-parent compact forms annually (see requirements) Sec. 1118(d)(1,2)(A-C)</p>	<ul style="list-style-type: none"> • Copies of signed compact/contract on file • Meeting agendas • SIT approval 	<ul style="list-style-type: none"> • School Administration • Teachers • Stakeholders • SIT members 	<ul style="list-style-type: none"> • Copy of compact/contract reviewed and signed by all stakeholders • Filed copies of signed compacts 	<ul style="list-style-type: none"> • Ongoing throughout the year.
<p>8. Shall provide assistance to parents in understanding such topics as Common Core, EOG</p>	<ul style="list-style-type: none"> • Documentation of parent/teacher conferences • School/district web pages/Facebook 	<ul style="list-style-type: none"> • School administration • Faculty and staff • Stakeholders 	<ul style="list-style-type: none"> • Plan and hold parent/teacher conferences 	<ul style="list-style-type: none"> • Ongoing throughout the year.

<p>and local assessments. Sec. 1118(e)(1)</p>	<ul style="list-style-type: none"> • Interim reports • Report Cards • School memos 		<ul style="list-style-type: none"> • Open lines of communication among stakeholders • Advertise and use NC Power School Parent Portal • Send home interim reports and report cards to be signed and returned 	
<p>9. Shall provide materials and training to help parents to work with their children at home. Sec. 1118(e)(2)</p>	<ul style="list-style-type: none"> • Home/school communications • Teacher contact logs • School/teacher web pages 	<ul style="list-style-type: none"> • School administration • Faculty and staff • Stakeholders 	<ul style="list-style-type: none"> • Website resources • Teacher/parent communications • Exact Path for all students (computer based) • Khan Academy website resources • CommonLit website resources 	<ul style="list-style-type: none"> • Ongoing throughout the year.

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Required Components

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10. Shall provide training for teachers, staff, and principals on how to work together in a joint effort to reach out, communicate with and work with parents as equal partners. Sec. 1118(e)(3)	<ul style="list-style-type: none"> • County-wide professional development sessions/agendas • PLC agendas 	<ul style="list-style-type: none"> • School administration • Teachers • Central Office Personnel 	<ul style="list-style-type: none"> • Professional Development (county-wide and school-wide) 	<ul style="list-style-type: none"> • Ongoing throughout the year.
11. Shall coordinate and integrate parent involvement programs activities with pre-school programs (see list) and conduct other activities such as parent resource centers... Sec. 1118(e)(4)	<ul style="list-style-type: none"> • Open House agenda • SIT Plan • Title I Parent Involvement School Plan 	<ul style="list-style-type: none"> • School administration • Faculty and staff • Stakeholders 	<ul style="list-style-type: none"> • Open House • Title I Plan Night • Computer made available at school to use for parent portal if needed by parents 	<ul style="list-style-type: none"> • Ongoing throughout the year.
12. Shall ensure that information related to school and parent programs, meetings and other activities is sent to parents in a format, and language the parents can understand. Sec. 1118(3)(5)	<ul style="list-style-type: none"> • Copies of parent information sent home in English and Spanish 	<ul style="list-style-type: none"> • School administration • Teachers • ESL Translator 	<ul style="list-style-type: none"> • Informational letters send home in both English and Spanish as needed • School Messenger • Facebook 	<ul style="list-style-type: none"> • Ongoing throughout school year.

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<p>13. Shall provide such other reasonable support for parental involvement activities under this section as parents may request. (Process) Sec. 1118(e)(14)</p>	<ul style="list-style-type: none"> • Classroom accommodations notes • Parent-Teacher-Guidance-Administration conference notes • PBIS notes • Parent Advisory Council minutes • Teacher and Administration contact logs 	<ul style="list-style-type: none"> • School administration • Teachers • Stakeholders 	<ul style="list-style-type: none"> • Commit to open lines of communication between stakeholders • Prepare and utilize student accommodations in the classrooms. • Utilize Behavior Modification Plans when necessary • Publicize availability of programs such as Kahn Academy, Google Classroom, Exact Path, and CommonLit for home use 	<ul style="list-style-type: none"> • Ongoing throughout the year.