|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title I Requirements** | **Evidence of Compliance** | **Participants** | **Activities/ Strategies** | **Time/Date** |
| Convening an annual public meeting to inform parents about Title I and their rights | * Copy of Parental Involvement Policy
* Letter provided in English and Spanish
* School websites
 | * SIT members
* Staff members
* Stake holders
* School administration
* ESL/Migrant teacher
 | * Policy adopted
* Policy shared with SIT members and teachers
* Copies sent to all parents
* Policy can be found on county web page
 | September 2019 |
| Offer a flexible number of meetings, such as meeting at various times of the day | * School records
* Teacher documented conference with notebooks
* PLC’s
 | * School administration
* Parents
* Students
* Teachers
* ESL/Migrant teacher
 | * Title I presentation
* Teacher conferences
* Phone calls during planning periods
* Progress reports
* Power school
 | School year 2019-2020 |
| Involve parents in an organized, ongoing , and timely way, in planning, review and improvement of the school parental involvement policy and the joint development of the school wide program | * Parents, teachers, students, and the principal sign a contract to fulfill their responsibilities
* Sign in sheets
* SIT meetings and agendas
* PowerSchool portal
 | * SIT members
* Faculty and Staff
* Parents
 | * Plan shared with central office planning team
* Plan shared with faculty and staff
* Plan shared with all stakeholders
* Plan shared with school committees
 | School year 2019-2020 |
| Provide timely information, such as information of Title I programs, descriptions & explanations of the curriculum in use at the school, the reform of academic assessment used to measure students progress, & the proficiency levels students are expected to meet | * County web page
* Newsletters
* Student handbook
* Title I meeting
* Curriculum night
* Documentation of conference
* Open house
 | * School administration
* Faculty and staff
* Stakeholders
* SIT members
 | * County web page
* Newsletters(English and Spanish)
* Student handbook
* Title I meeting
* Curriculum night
* School web page/Facebook
* PowerSchool
 | School year 2019-2020 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title I Requirements** | **Evidence of Compliance** | **Participants** | **Activities/ Strategies** | **Time/Date** |
| Provide opportunities for regular meeting ( if requested) to formulate suggestions and to participate as appropriate, in decisions relating to the education of their children | * Mid-term meetings
* IEP meetings
* Progress reports
* Email
* Phone calls
* Call alert
* Written correspondence
* Parent advisory board meetings
 | * School administration
* Parents
* Teachers
 | * Mid-term meetings
* IEP meetings
* Progress reports
* Parent conferences
* Email
* Phone calls
* Call alert
* Written correspondence
* Parent Advisory Board meetings
 | School year 2019-2020 |
| Providing for parents comments on school wide programs plans | * Parent meetings
* Mustang Club meetings
* Advisory Board meetings
 | * Parents
* Staff
* Stakeholders
 | * Conferences
* Phone Calls
* Emails
 | School year 2019-2020 |
| Developing school-parent compacts that indicate shared responsibilities for high student achievement standards; how to monitor a child’s progress and work with educators to improve the achievement of the children | * Signatures from parents on school contracts
 | * Teacher
* Parents
 | * Signatures from parents on school contracts to be keep on file
 | School year 2019-2020 |
| Providing materials & training to help parents to work with children to improve achievement: topics include the State’s academic content standards & the state student’s academic standards, state/local assessments, the requirements of Title I, & how to monitor a child’s progress and work with educators to improve achievement of children | * Information concerning student academic standards and how to interpret the results
* DPI website
* Teacher input
 | * School Administration
* Teachers
* Parents
* ESL/Migrant teacher
 | * Information concerning student academic standards and how to interpret the results along with helping parents interpret the data
* Parent conference
* DPI website
* NMS website
* Laptop checkout
 | School year 2019-2020 |
| **Title I Requirements** | **Evidence of Compliance** | **Participants** | **Activities/ Strategies** | **Time/Date** |
| Providing materials and training to help parents to work with their children to improve achievement, such as literacy training and using technology to foster parental involvement | * Sixth grade orientation
* Share technology resources such as Brain Pop and Study Island
* PowerSchool to check students’ progress
 | * Parents
* Teachers
* School administration
* ESL/Migrant teacher
 | * Sixth grade orientation
* I-Ready
* Power school
* Laptop checkout
* Remind
 | School year 2019-2020 |
| Educating school personnel in the value & utility of contributions of parents, and in how to reach out to communicate with, and work with parents as equal partners to implement and coordinate parent programs, & build ties between parents &the school | * Parent team conference
* Send out information regarding classroom activities
* Track progress through PowerSchool
* Sixth grade orientation
 | * Teachers
* Parents
* School administration
* Stakeholders
* School staff
 | * Parent team conference
* Web page, Facebook regarding classroom activities
* Track progress through PowerSchool
* Sixth grade orientation
 | School year 2019-2020 |
| Coordinating and integrating parent and activities with Head Start and NC Pre-K | * Where available, we will coordinate and integrate with various county and state agencies
* Help recruit for programs through parent involvement
 | * School administration
* Parents
* Teachers
* Feeder school
* ESL/Migrant teacher
 | * Coordinate and integrate with various county and state agencies
* Help recruit for programs through parent involvement
 | School year 2019-2020 |
| Ensuring that information related to school and parent programs, meetings, and other activities are sent home to parents in a format and in language the parents can understand | * School related parent programs, meetings & activities sent to parents
* Written notice in English and Spanish
* ESL instructor communicates with parents of our Hispanic students
* Call alert system can be translated in Spanish
 | * Teachers
* Parents
* School administration
* School Staff
 | * School related parent programs, meetings and other activities sent to parents
* ESL instructor communicates with parents of our Hispanic students
* Call alert system can be translated in Spanish
 | School year 2019-2020 |
| **Title I Requirements** | **Evidence of Compliance** | **Participants** | **Activities/ Strategies** | **Time/Date** |
| Providing opportunities for parents with limited English proficiency, parents with disabilities, and parents of migratory children | * ESL programs
* Migrant programs
* Home School personnel
* EC programs
* ESL instructor
 | * Teachers
* Parents
* School administration
* School staff
* ESL/Migrant teacher
 | * ESL conferences with parents
* Migrant laptop programs
* EC programs and meetings with parents periodically
* ESL teacher
 | School year 2019-2020 |