

Title I Parent Involvement School Plan
2018 – 2019

Hallsboro/Artesia Elementary

Parental Involvement, Section 1118 of NCLB

Title I Requirement	Evidence of Compliance	Participants	Activities/Strategies	Time/Date
1. Shall jointly develop with and distribute to, parents of participating children a school written parental involvement policy. Sec. 1118(b)(1)	*Copy of Parental Involvement Policy	*SIT Members	*Policy Adopted *Policy Prepared and Shared with SIT Members and Teachers *Link to plan provided on the school's website *Copies sent to all parents	*October 29th
2. Shall convene an annual meeting to explain requirements and rights of parents to be involved. Sec. 1118(c)(1)	*Meeting Agenda *Sign In Sheet *Minutes of Meeting	*Stakeholders *Faculty	*Title I Program Presented to Stakeholders *Minutes Recorded	*October 29th
3. Shall offer a flexible number of meetings...and may provide transportation, childcare or home visits with funds for parental involvement. Sec. 1118(c)(2)	*School Records *Read to Achieve *Teacher Documented Conferences *Migrant/ESL Documentation *Literacy Night/Week *Open House	*School Administration *Parents *Teachers	*Teacher Documented Conferences *Literacy Night *Math Night *Open House *Title I Presentation	*March 2018
4. Shall involve parents in the planning, review and evaluating and improvement of programs. (School Improvement) Sec. 1118(c)(3)	*Title I School-Wide Plan *SIT Meetings and Agendas *Sign-In Sheets	*SIT Member *Faculty and Staff *Parents	*Plan shared with central office planning Team *Plan shared with faculty and staff *Plan shared with all stakeholders	January 16 th -Share plan with central office planning team January 31 st -Share with all stakeholders

Title I Requirement	Evidence of Compliance	Participants	Activities/Strategies	Time/Date
<p>5. Shall provide parents timely information about school programs; description and explanation of curriculum and parent conferences if requested. Sec.1118(c)(4)(A-C)</p>	<ul style="list-style-type: none"> *Student Handbooks *Internet (Website) *School Messenger *Class/School Newsletters *Title I Meeting *Literacy Night *Math Night *Documentation of Conferences *Facebook *Remind School App 	<ul style="list-style-type: none"> *School Administration *Faculty and Staff *Stakeholders *Parents 	<ul style="list-style-type: none"> *School Website up to date *Facebook *Literacy Night/Week *Math Night *K-2 Family Night *Technology Night *Newsletters (Translation in Spanish as well) 	<p>Ongoing throughout the year</p>
<p>6. Shall submit to LEA any unsatisfactory comments from parents regarding the schoolwide program (have a process in place.) Sec. 1118(c)(5)</p>	<ul style="list-style-type: none"> *Parents receive an open Invitation to voice Unsatisfactory comments Through effective chain Of communication 	<ul style="list-style-type: none"> *School Administration *Teachers *Stakeholders 	<ul style="list-style-type: none"> *Open line of communication With school administration 	<p>Ongoing throughout the year</p>
<p>7. Shall jointly develop, distribute and discuss school-parent compact forms annually (see requirements) Sec. 1118(d)(1,2)(A-C)</p>	<ul style="list-style-type: none"> *Copy of Compact *Meeting Agendas *SIT Approval 	<ul style="list-style-type: none"> *SIT Members *Teachers and Parents *School Administration 	<ul style="list-style-type: none"> *Copy of Compact reviewed and signed by all stakeholders-Parent-Student-Teacher-Principal *Compact on File 	<p>September 27th</p>
<p>8. Shall provide assistance to parents in understanding such topics as Common Core, EOG and local assessments. Sec. 1118(e)(1)</p>	<ul style="list-style-type: none"> *Teacher Conferences *Webpages (School/District) *Local LEA Promotion/Retention Policy *Handbooks *Literacy Night/Week *Math Night *Interim Reports *Report Cards 	<ul style="list-style-type: none"> *Faculty and Staff *Stakeholders *School Administration *Parents 	<ul style="list-style-type: none"> *Teacher Conferences *Open Lines of Communication with Stakeholders *Literacy Night/Week *Read to Achieve *Parent Portal *Interim Reports Signed and returned *Report Cards signed and returned 	<p>Ongoing throughout the year</p>

Title I Requirement	Evidence of Compliance	Participants	Activities/Strategies	Time/Date
9. Shall provide materials and training to help parents to work with their children at home. Sec. 1118(e)(2)	<ul style="list-style-type: none"> *School Communication *School/Teacher Webpage *Teacher Contact Log *Migrant Resource Center *Literacy Night *Math Night *DIBLES Home Connect 	<ul style="list-style-type: none"> *School Administration *Faculty and Staff *Parents 	<ul style="list-style-type: none"> *Website Resources *Teacher/Parent Communication *Center for Resources *Math, Literacy and Technology Night *DIBLES Home Connect *Indian Education Tutors *Migrant Education Tutors 	Ongoing throughout year
10. Shall provide training for teachers, staff, and principals on how to work together in a joint effort to reach out, communicate with and work with parents as equal partners. Sec. 1118(e)(3)	<ul style="list-style-type: none"> *Central Office hours *County Wide Professional Development Sessions *School-Wide Professional Development *Weekly Professional Learning Communities 	<ul style="list-style-type: none"> *Central Office Personnel *School Administration *Faculty 	*Professional Development (County-Wide and School-Wide)	Ongoing throughout year
11. Shall coordinate and integrate parent involvement programs activities with pre-school programs (see list) and conduct other activities such as parent resource centers... Sec. 1118(e)(4)	<ul style="list-style-type: none"> *NC PreK/Kindergarten registration *Literacy Night/Book Fair Week *Math Night *Open House *SIT Plan *School webpage *School Calendar 	<ul style="list-style-type: none"> *Stakeholders *Faculty *School Administration 	<ul style="list-style-type: none"> *Staggered Enrollment for PreK *Open House *Literacy Night *Math Night *Kickoff meeting for PTO *Title I Night 	Ongoing throughout year

Title I Requirement	Evidence of Compliance	Participants	Activities/Strategies	Time/Date
12. Shall ensure that information related to school and parent programs, meetings and other activities is sent to parents in a format, and language the parents can understand. Sec. 1118(3)(5)	<ul style="list-style-type: none"> *Parent Information sent in English and Spanish *DIBLES Home Connect *School Brochures *Uniform Brochures 	<ul style="list-style-type: none"> *School Administration *Teachers *ESL Teacher *Migrant Education Tutor *Indian Education Tutor 	<ul style="list-style-type: none"> *Informational Letters sent Home in English and Spanish 	Ongoing throughout the year
13. Shall provide such other reasonable support for parental involvement activities under this section as parents may request. (Process) Sec. 1118(e)(14)	<ul style="list-style-type: none"> *Classroom Accommodations *PBIS (Positive Behavior Intervention Support) *PTO Meeting Minutes *Administrative Conferences *Parent/Teacher conferences 	<ul style="list-style-type: none"> *Teacher *School Administration 	<ul style="list-style-type: none"> *Open Lines of Communication with Stakeholders *Student Accommodations In Classroom *Behavior Modification Plans 	Ongoing throughout year

Principal _____ Date _____