

Cerro Gordo Elementary School 2020-2021 Parent and Family Engagement Plan

| Title I Requirement | Evidence of Compliance | Participants | Activities/Strategies | Time/Date |
|--|--|--|--|---|
| 1. Shall jointly develop with and distribute to, parents of participating children a written parental involvement policy. | <ul style="list-style-type: none"> * Attendance logs * Copies of policy | <ul style="list-style-type: none"> * Principal * Parents * Advisory Board * Teachers *Parent Involvement Team | <ul style="list-style-type: none"> * Advisory Board meets quarterly to revise and review * Provide copies at parent conferences | End of 1st quarter |
| 2. Shall convene an annual meeting. | *Attendance Logs | <ul style="list-style-type: none"> * Administrators * Parents * Faculty | <ul style="list-style-type: none"> * Open House agendas for each parent include a write-up of the Title I program * Provide copies of policy at parent meetings/conferences | Virtually September 30, 2020 |
| 3. Shall distribute and discuss school-parent agreement forms annually. | *Student Accountability agreements filed in Accountability folders | <ul style="list-style-type: none"> * Principal * Teacher * Parents * Student | <ul style="list-style-type: none"> * Sign at Back to School Orientation * Review at Parent/Teacher Conferences | August 21, 2020 (ongoing as students enroll) |
| 4. Shall provide assistance to parents in understanding such topics as standard course of study, EOG and local assessments. | <ul style="list-style-type: none"> *Connect ED messages *School website *Spanish language information sheets *Information flyers | <ul style="list-style-type: none"> *Administrators *Staff *Parent Involvement Team Specialist *Speakers from central office staff * Parents | <ul style="list-style-type: none"> * Telephone calls * ConnectEd System * Conferences * Display information on bulletin boards * Family Fun Nights * PTO meetings * Class newsletters * Monthly Calendar of Events | August 26, 2020 |

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| 5. Shall provide materials and training to help parents to work with their children at home. | <ul style="list-style-type: none"> * Workshop schedules and agendas * Attendance log * EOY Parent Survey results * Flyers/invitations * Monthly Calendar | <ul style="list-style-type: none"> * Administrators * Parent Involvement Team * Community Partnerships * Staff * Parents * Speakers | <ul style="list-style-type: none"> * Survey parents to determine interests and needs * Develop schedules * Conduct EOY survey * ConnectEd system * Schedule special speakers as needed | September 2019 - May 2021 |
| 6. Shall offer a flexible number of meetings, such as meeting in the morning or evening and may provide transportation, childcare or home visits with funds for parental involvement. | <ul style="list-style-type: none"> * Attendance logs * Copies of hand-outs * Announcement flyers * Monthly Calendar | <ul style="list-style-type: none"> * Parent Involvement * Specialist * Administrators * Parents * Speakers | <ul style="list-style-type: none"> * Survey parents to develop workshops to meet needs * Schedule workshops to explain state testing program. | October 2020 - May 2021 |
| 7. Shall involve parents in the planning, review, evaluating and improvement of the program. | <ul style="list-style-type: none"> * SIT meeting minutes * Parent Advisory council meetings * PTO * Parent Involvement Team | <ul style="list-style-type: none"> * Principal * SIT members * Parent Advisory council members | <ul style="list-style-type: none"> * Meet as representative on SIT * Meet as representative on Parent Advisory Council | <ul style="list-style-type: none"> * Monthly scheduled SIT meetings * Quarterly scheduled Parent Advisory Council meetings |
| 8. Shall ensure that information related to school and parent programs, meetings and other activities is sent to parents in a format, and language the parents can understand. | <ul style="list-style-type: none"> * Workshop agendas * Attendance Logs * Flyers and invitations * Connect Ed | <ul style="list-style-type: none"> * Administrators * Staff * Parent Involvement Specialist * Parents * Speakers/Interpreters | <ul style="list-style-type: none"> * Coordinate special needs equipment * Schedule interpreters as needed | 8/26/2020-06/05/21 |

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| <p>9. Shall provide training for teachers, staff and principals on how to work together in a joint effort to reach out, communicate with and work with parents as equal partners.</p> | <ul style="list-style-type: none"> * Agendas * Attendance logs * Copies of handouts * Principal surveys * SIT | <ul style="list-style-type: none"> * Principal * All Staff Members * Parents | <ul style="list-style-type: none"> * Family oriented programs such as Family Fun Nights * Parent Conferences | <p style="text-align: center;">August 26, 2019-6/6/2020</p> |
| <p>10. Shall coordinate and integrate parent involvement program activities with Head Start, Even Start and other pre-school programs.</p> | <ul style="list-style-type: none"> * Pre-school handbook * Attendance logs * Flyers to the community | <ul style="list-style-type: none"> * Principal * Parent Involvement Specialist * Pre-K Teacher * Kindergarten Teachers | <ul style="list-style-type: none"> * Schedule school visits for children /parents * Arrange classroom visits in kindergarten classes * Connect Ed message about registration | <p style="text-align: center;">April 2020-May 2020</p> |